



Judi's House Non-Clinical Internship Description

Judi's House is a comprehensive grief center serving children ages 3-18, young adults 18-25, and their parents or caregivers. We serve individuals who are grieving a death loss of any kind, including illness, suicide, homicide, and accidental death. The families that we serve are grieving the death of a "special person" who could be a parent, sibling, grandparent or other family member, friend, etc.

We offer Comprehensive Grief Care® which includes group and non-group therapy, training and education, and resources and referrals for grieving youth and their families. All services are free of charge and allow us to work towards our vision that no child should be alone in grief.

We know that for many families, getting to Judi's House can be difficult. To support these grieving children, Judi's House has developed partnerships with local school districts and community organizations. Through these partnerships, the Judi's House Community-Based Care Team offers grief care programming and workshops to youth, staff, and caregivers in Metro Denver and beyond.

Primary roles and responsibilities:

- Providing community-based workshops and outreach that teaches children and adults basic information about grief
 - Confidently engage youth audiences virtually
 - Adept at presenting virtually via Zoom, Google Meet, Microsoft Teams
 - Administer evaluation surveys
 - Promote Judi's House programs and expand the reach of the training and education initiative
- Assist in generating and offering resources and referral to Judi's House clients and community
 - Participate in evaluation data collection
 - Respond to initial request for information
- Represent Judi's House programs and services
 - Assist in establishing community partnerships with like-minded organizations
 - Engage in clear, direct communication with Judi's House staff and community partners
 - Must be able to develop a strong understanding of Judi's House services
- Other duties as assigned (i.e. general program operations support, reception coverage, etc.)
 - Flexibility in job responsibilities—must be willing to do *some* clerical work, reception coverage and housework, as Judi's House is a place where everyone pitches in to get the job done

(Updated October 2021)



- Participation in special projects, as assigned

Internship Requirements:

- Enrolled as an advanced standing undergraduate or first year graduate student in a mental health related field
- Minimum of 8-12 hours per week, available weekdays, preferably September-May
- Fall start date
- Participation in our internship training weekend, held on August 19th, 20th and 21st
- Adhere to Judi's House values of respect, compassion, courage, and accountability
- Uphold highest standard of ethics regarding confidentiality and privacy
- Effectively manage time as it relates to all job responsibilities
- Maintain a calm and flexible presentation when job responsibilities don't go as planned
- Receive and integrate feedback (i.e. from supervisor and from surveys)
- Organized and detailed oriented
- Strong networking skills
- Strong written and spoken communication skills
- Follow all requirements as outlined in the Program Policies and Procedures Manual

Our Commitment to Trainees:

- Minimum of 1 hour of individual supervision per every 2 weeks or 30 minutes per week
- In-house trainings on grief, trauma, and other mental health related topics
- Commitment towards self-care for all staff/interns
- Allotted personal time-off

Judi's House offers one start-date for selected interns

Internship Start	Internship End (~9-month commitment)
Fall/September 2021	May 2022

Interested? Apply online at judishouse.org/internship-program

(Updated October 2021)